

Town of Candor Planning Board Minutes

Meeting: March 3, 2026

1. Chairperson Susan Evans called the meeting to order at 7 pm with the Pledge of Allegiance. The prayer was given by Art Cacciola. Other members present: Ellen Miller, Megan Pulver and Dan Reinhart. Also present, Planning Board Clerk, Angie Malone.
2. No privilege of the floor was taken.
3. The agenda was reviewed, 6 d was added and a motion was made by Art, seconded by Dan, to approve the agenda with modifications. Motion carried.
4. The minutes for the February 3, 2026, meeting were reviewed, and a motion was made by Art seconded by Ellen to accept the minutes. Motion carried.
5. Correspondence
 - a. An email was sent about county trainings available.
6. New Business:
 - a. Webmaster Update: some email addresses have been created. Email addresses for Planning Board members need to be created.
 - b. Code Enforcement Officer Update: 1 building permit was issued, 17 are active, 0 were completed, and there were 0 violations.
 - c. A review of Town Laws against State Database is needed. There seems to be some discrepancies. Will compare the NYS law database with the laws on the website. Then most recent laws enacted to the NYS law database. There was a discussion about older versions of the Comprehensive Plan and other documents being on the website. It is acceptable if the document is watermarked appropriately. There was a discussion about sharing documents, and it was decided that Dan would create a Google drive for the Planning Board.
 - d. Ellen will give a report next month. Art will give his report on the conference next month as well.
7. Old Business:
 - a. Comprehensive Plan will be worked on at this month's workshop.

- b. Fee Schedule Changes Susan will complete edits and submit them to the Town Board. Susan will also submit the Right to Farm law to Town Board.
 - c. The Town Employee Handbook needs updating. A no retaliation for whistleblower policy needs to be added, as well as a social media policy. Will follow NYS labor laws.
 - d. There will be a workshop this month on March 25, 2026, at 6:30 pm.
 - e. There was a discussion about site plan review signs.
 - f. There are certain procedures the planning Board needs the Town Clerk to do.
8. A motion was made by Dan seconded by Art, to adjourn the regular Planning Board meeting at 7:58 pm.