

Town of Candor Planning Board Minutes

Meeting: Tuesday, August 5, 2025

1. Chairperson Susan Evans called the meeting to order at 7:00 pm with a prayer and the Pledge of Allegiance. Other members present were Art Cacciola, Ellen Miller, Megan Pulver and Dan Reinhart. Also present, Planning Board Clerk, Angie Malone.
2. There was no privilege of the floor taken.
3. The agenda was reviewed and no modifications were made. A motion was made by Art, seconded by Ellen to approve the agenda, the motion carried.
4. The minutes were reviewed and there were two corrections. Under item 6a. The following sentence was added: The Webmaster gave a synopsis of her Information Technology experience. The following sentence was added at the end of the minutes: Respectfully submitted by the Planning Board Clerk, Angie Malone.
5. Correspondence
 - a. Elaine Jardine emailed a list of training opportunities.
6. New Business:
 - a. The Webmaster gave an update of the new website. It was discussed the list of Planning Board members needs updating, also the agenda and minutes need to be on the site. Chairperson Susan Evans approved of the Webmaster updating the website with any information the Chairperson requests or approves.
 - b. Code Enforcement Officer Update: In July there were 9 Building Permits issued. There are currently 21 open permits active in the town (1/1/22 through 7/31/25). There were 3 building permits completed in July, and 3 violations are open pending further activity.
7. The Planning Board welcomed Ellen Miller the new Planning Board member. She introduced herself.
8. Old Business:
 - a. There were some questions from Town Board re: Knox Box Law asking to clarify whether it was NY State constitution or federal. It is NY State constitution.
 - b. Drive Thru Coffee Shop & 239 Review: Chairperson Evans notified the coffee shop again to provide the additional information. They have not. Chairperson Evans will notify them one additional time.
9. Reminder: There is no workshop in August. There will be September 24th at 6:30 pm. A motion was made by Megan, seconded by Ellen to adjourn the Regular Planning Board meeting at 7:47 pm.

Respectfully submitted by Planning Clerk, Angie Malone.