

Town of Candor Planning Board Minutes

Meeting: Tuesday, July 1, 2025

1. Chairperson Susan Evans called the meeting to order at 7:02 pm. With a Prayer and the Pledge of Allegiance. Other members present were Art Cacciola, Megan Pulver and Dan Reinhart, Candy Ross is excused. Also, present Planning Board Clerk, Angie Malone.
2. There was no privilege of the floor taken.
3. The agenda was reviewed and no modifications were made. A motion was made by Art seconded by Dan; the motion was carried.
4. The Minutes were reviewed and a motion was made by Art, seconded by Megan to approve the minutes, the motion was carried.
5. Correspondence
 - a. Elaine Jardine emailed a list of training opportunities. Including training through the Planning Federation.
6. New Business:
 - a. Webmaster Update: The new Town of Candor website is up. The URL is: <https://townofcandorny.gov/>. It was also discussed we should have a sign in sheet for guests who have business with the planning board. The Webmaster also gave a synopsis of her Information Technology experience.
 - b. The Code Enforcement Officer's report listed 5 Building permits, 18 open Permits (from 1/1/2023 through 6/30/2025, 3 Building permits completed, and 3 open violations pending further activity.
 - c. There was a discussion about Candy Ross resignation and filling the opening. Since there was a qualified applicant from the last, very recent search for a new member of the Planning Board, it was determined that the Planning Board would recommend Ellen Miller to the Town Board.
7. Old Business:
 - a. Update Knox Box Law – The Town Board made some changes and the board approved that Chairperson Evans would update the law and send it to the Town Board.
 - b. Drive Thru coffee shop & 239 review. At last month's Planning Board meeting the Board requested additional information on the checklist

be provided to Chairperson Evans, and Code enforcement Officer Anthony Yacopino. The information has not been provided.

Chairperson Evans will notify the coffee shop again to provide the information, including Elaine Jardin and CEO Yacopino.

8. Reminder: There are no workshops in July or August. A motion was made by Megan seconded by Art to adjourn the regular Planning Board meeting at 7:36 pm. Motion carried.

Respectfully submitted by Angie Malone, Planning Board Clerk.